

Report of Assistant Chief Executive (Citizens and Communities)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 5th February 2014

Subject: A Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate;

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.1.1 The minutes of the meeting held on 25th November will be presented at a future Area Committee meeting.

4.0 Updates by theme: Children Services – Lead Member: Cllr Angela Gabriel

4.1 Children and Young People Sub Group

- 4.1.1 A meeting of the Children and Young People Sub Group will be convened to develop a timetable for the next tranche of Youth Activities funding for projects to be delivered for 2014/15.

5.0 Updates by Theme: Employment, Skills & Welfare - Lead Member: Cllr Kim Groves

5.1 Employment, Skills and Welfare Board

- 5.1.1 The board last met on the 29th November 2013. Minutes from the meeting are attached as **Appendix 1**. The next meeting of the board is 14th February 2014.

5.2 South East Welfare Reform Working Group

- 5.2.1 Members received a report at the September Area Committee meeting providing an update on Welfare Benefit changes. The report gave an overview of the impact of welfare reform in Leeds as well as describing activity at locality level to address some of the changes, such as information on the arrangements that have been put in place to support people affected by these changes.
- 5.2.2 Locally The South East Welfare Reform Group continues to meet bringing partners together to develop joint working around this issue. The meetings are well attended and have proved a useful forum for developing local responses to the challenges presented by welfare reform.
- 5.2.3 Key achievements of this group include:

- Scoping, design and commissioning of The Financial Fitness Project. A financial literacy project funded by Public Health and delivered by West Yorkshire Trading Standards in community venues across South Leeds.
- Supporting the development of the Cottingley IT project funded by Public Health. Providing online access to people in Cottingley to develop IT skills and link with employment support.
- Launched the South East Leeds Debt Forum in 2013.
- Supported the role out of Chapletown CAB's income maximisation project. A basic benefit and fuel tariff check delivered to parents at schools across South Leeds.
- Providing practical support through partners for the newly established Leeds South Foodbank.

5.2.4 At the December meeting of the Welfare Reform Working Group updates were received from:

- DWP on The Families First project and changes to the JSA Claimant Commitment
- Leeds South Foodbank gave an update on their service and asked for partners to support their plans for expansion. They are currently operational in Belle Isle and Middleton and plan to open further distribution centres in Hunslet, Beeston and Morley in the first quarter of 2014
- Ebor Gardens Advice Centre presented the Money Buddies project which has been piloted successfully in East Leeds.
- Leeds University research project into Christmas spending and debt.

5.2.5 The next meeting of the South East Welfare Reform working group will be held on Tuesday 11th February at 1pm at Dewsbury Road One Stop Centre. Among the items for consideration will be the High Cost Lenders Action Plan and the possible impact of welfare changes on crime. The minutes from the meeting held on the 10th of December are available on request.

5.3 South East Leeds Debt Forum

5.3.1 A debt forum has now been established for South East Leeds. The aim of this group is to bring organisations together to share intelligence and information on issues related to debt advice, financial inclusion and financial literacy. The format mirrors similar debt forums already operating in East and West Leeds and has been established following consultation with partners across South Leeds.

5.3.2 The Debt Forum is in its early stages and is developing an action plan to direct its work. The Forum will meet every two months and will be open to organisations across the whole of the South East Wedge.

5.3.3 The next meeting of the South East Debt Forum is 28th January at 10am at BITMO's Gate, Aberfield Gate, Belle Isle.

6.0 Updates by theme: Environment & Community Safety – Lead Member: Cllr Adam Ogilvie

6.1 Inner South Environmental Sub-Group

6.1.1 The next meeting of this board will be held on the 12th February 2014 at 10am at Dewsbury Road One Stop Centre, Conference Room. Minutes will be presented at a future Area Committee meeting.

6.2 Community Safety

Partnership and priorities

6.2.1 The Safer Leeds Executive priorities for 2013/14 are as follows:

- Strengthening the partnership approach to support a reduction in **domestic abuse**.
- Continued focus on reducing domestic **burglary** and its impact across Leeds.
- Effectively tackle and reduce **ASB** in our communities
- Improve our understanding of and approach to deal with **Child Sexual Exploitation**
- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

6.2.2 The South Leeds Community Safety and Environmental Partnership met on 19th November. The Partnership reviewed the action plan, commented on draft strategies for Domestic Violence and Hate Crime, received a progress report on the Families First Leeds programme and reviewed the outcomes of Operation Flame. The minutes have been circulated to the Area Lead Member.

6.2.3 The Partnership continues to deliver activity to improve community safety in Inner South Leeds. Given the limited time between the last meeting and this current report, there are no key achievements to report. The Community Safety annual report will be presented to the Area Committee at its next meeting in March 2014.

6.2.4 In June 2013 West Yorkshire Police initiated a Programme of Change strategy, to improve Force performance and transform the way services are delivered by reducing demand and thereby support the delivery of policing. Embedded within the strategy is a commitment from West Yorkshire Police to work more closely with Partners to deliver the outcomes set out in the West Yorkshire Police and Crime Plan.

6.2.5 The transformation programme aims to build on existing, and develop new working arrangements, through potential co-location opportunities for Police and Partner resources to deliver a more integrated service provision. At the heart of this is the goal of ensuring communities are safe and feel safer.

6.2.6 An update on the programme and emerging arrangements for Safer Neighbourhood Teams will be included in the annual Community Safety report. This will be presented to the Area Committee by Chief Inspector Nik Adams at its March meeting.

7.0 Updates by theme: Health and Wellbeing – Lead Member: Cllr Paul Truswell

7.1 Leeds Lets Get Active and Physical Activity Update

7.1.1 The programme has now been running for 12 weeks. To date 10,000 people have registered to become members of LLGA. Over a 1000 gym inductions have been delivered to new members.

7.1.2 There are 9 new community offer activities that will start in January, including walking groups, family activities and fitness sessions in park and community venues. One of these family fitness groups is to start in Inner South from 20th January 2014. The programme will be for 10 weeks from 4.15 – 5pm to follow on from the family weight management group already taking place at BITMO from 3.15-4pm. Promotion work is underway to attract families.

7.2 Change4life Key Campaign

7.2.1 The new Change4Life campaign will be starting nationally from the 1st January 2014. The campaign aims to encourage families to make small changes such as swapping fizzy drinks for milk or water; or swapping a takeaway for trying some cooking at home. In making small swaps families can reduce the surprising amounts of fat, sugar and calories from their diet. In Leeds, we are actively supporting the campaign with lots of ways that you, your family and your organisations can get involved in. We are organising a two week “swapathon” from 13th January to 24th January 2014 to coincide with the campaign with lots of resources, freebies and prizes to be won. Local briefings are being run to inform and engage frontline workers to promote the campaign.

7.3 Reducing Harmful Effects of Tobacco

7.3.1 The cessation clinic established in Belle Isle in May 2013 has seen numbers attending the sessions drop. To improve take up a ‘super’ clinic approach is being adopted that allows local residents to drop in to any of the clinic run in inner south. The clinic at Belle Isle is being moved to run from BITMO as majority of users were from there.

7.3.2 The niche tobacco project being run in Beeston has been seen as a resounding success and funding from public health has been approved to continue the initiative for a further year. The aim of the second year of the project is to develop capacity with local community and voluntary organisations to sustain education briefings and signposting to cessation services.

7.3 Tackling Obesity Local Programmes

7.3.1 A number of activities are underway to address the obesity challenge. A provider partnership has been established for inner south and is meeting up to develop improved referral pathways between them to ensure local residents are appropriately supported.

7.3.2 HIEB - A continued programme of briefings for frontline staff through the ‘health is everyone’s business’ theme is being delivered by the locality health improvement team.

The majority of children centres staff has had briefings and further sessions are now planned for housing staff.

- 7.3.3 Promotion of programmes such as Leeds Let's Get Active and the Bodyline card scheme are continuing. Also promotion of programmes such as those mentioned above under physical activity above.
- 7.4.4 Work with schools - 6 primary schools in inner south is underway with school health fun days programme planned to run from January through to March. Focus is on involving parents as well as children with games and prizes linked to key healthy lifestyle messages. Training also planned for family support workers on 29th January 2014 to equip to signpost to services and activities. Schools that have signed up are from Belle Isle, Hunslet and Beeston. Further work is planned to engage schools in Middleton through individual contact.
- 7.4.5 The development of a supplementary policy to restrict numbers of takeaways is on a long list of programmes linked to the core strategy. Capacity to take this work forward is as yet limited as not down as a priority. In the interim intelligence data gathering evidence activity is ongoing.
- 7.4.6 A feasibility study is to be undertaken with existing takeaways and hot food outlets to assess and improve nutritional values. West Yorkshire trading standards have been commissioned by public health to do the study and provide an evaluation of findings. Consumer research is also to be undertaken with support from Leeds Metropolitan University.
- 7.5 Multi Agency Referral Scheme (MARS)
The MARS scheme has been developed to support people to access a range of services through a simple referral pathway system. The electronic trial is to start within the next few weeks in Middleton and Belle Isle. All agencies are now signed up and promotional information is being produced. The trial is expected to run for a six month period and an evaluation report will be shared with key customer contact services to determine future rollout opportunities.
- 7.6 South East Area Health and Wellbeing Partnership Forum
A workshop event is to take place on the 29th January 2014 at the John Charles Centre for Sport from 9am to 12 noon. The aim of the event is to engage as wide a range of stakeholders as possible to participate in setting the health and wellbeing priorities for the South East area for 2014/15.

8.0 Updates by theme: Adult Social Care – Area Lead: Cllr Judith Blake

8.1 We are awaiting confirmation from Adult Social Care of the Officer who will liaise with and update the nominated Area Lead.

8.2 Ideas that Change Lives Grant Programme

8.2.1 The Ideas that Change Lives grants programme re-launched on 20th January. The scheme invites innovative organisations across the city to apply for grants of £500 to

£10,000. The programme, funded by Leeds City Council's Adult Social Care is part of its Better Lives through Enterprise programme. Funding is aimed at projects that give residents the care and support they need to live independently in their own homes. Successful applicants will also get a full support programme, which will include workshops and one-to-one sessions with experienced business advisors. Projects that could benefit from the grants include mental health support initiatives or groups working with the elderly or people with learning or physical disabilities.

- 8.2.2 The free launch event takes place at the St George's Centre on Great George Street in Leeds on 20th January 2014.

9.0 Integrated Locality working

9.1 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

- 9.1.1 The next meeting of the board will be held on the 17th March 2014, 10am at St Matthews Community Centre.

9.2 City and Hunslet Neighbourhood Improvement Board (NIB)

- 9.2.1 At a previous Area Committee meeting, Members approved £30,000 to support the development of projects identified in the emerging Neighbourhood Improvement Plan for City and Hunslet Ward. The action plan from the last planning session is being finalised and partners have put forward project proposals for consideration by the Area Committee.
- 9.2.2 Area Committee are asked to note that City & Hunslet Ward Members have recently considered and agreed for the 'Environmental Small Grants Scheme project' identified through the NIB Improvement Plan to be funded from the £30,000 allocated to the NIB.
- 9.2.3 Future proposals will continue be circulated to City and Hunslet Ward members for consideration and decisions will be reported to the following Area Committee meeting.

9.3 Belle Isle & Middleton Neighbourhood Improvement Board(NIB)

- 9.3.1 The last meeting of the board was held on the 19th of November 2013. Minutes of the meeting are attached at **Appendix 2**.
- 9.3.2 The next meeting of the board will be held on the 21st of January at 3pm at Tenants Hall Middleton. Minutes from the meeting will be presented at a future Area Committee meeting.

9.4 Cottingley Neighbourhood Improvement Plan(NIP)

- 9.4.1 Following the conclusion of the NIP and implementation of the exit strategy, the NIP group met in early December to review progress. Feedback from the Refuse & Recycling Project indicated high rates of bin presentation and that communal bin areas were being used correctly and managed well by services. A full evaluation and proposals for further work are due to be presented to officers and Ward members in January.

- 9.4.2 The Cottingley NIP group will meet again in March to review progress against ongoing projects and plans for future meetings.
- 9.4.3 The Neighbourhood Improvement Officer continues to support TRAC. TRAC plans to organise a Neighbourhood Watch scheme in 2014, encouraging the reporting of crime in Cottingley.
- 9.5 Community Hubs Pilot
- 9.5.1 A key objective for the Council through the Citizens@Leeds agenda is to deliver local solutions within communities that truly integrate council and partner service delivery to help individuals and their families address increasingly more complex issues simply and effectively.
- 9.5.2 To deliver this a network of Community Hubs is being developed that will make a real difference to citizens and communities. Community Hubs will deliver a more integrated approach to service delivery and maximise the use of the assets and service points that exist across the city e.g. joint service centres, one stop centres, housing management offices, libraries, children's centres etc. They will support the delivery of pop-up (e.g. in supermarkets and GP surgeries) and mobile provision to ensure that we can reach all priority communities across the city. This work will be supported through the delivery of more on-line provision to enable those that wish to self-serve to be able to do so, thereby freeing up time of our customer services officers to advise those most in need or those requiring more detailed or intense support.
- 9.5.3 To get us started, Executive Board agreed in November to pilot the community hub concept in three locations across the city, to help develop our thinking on the approach and identify the best form of provision for delivering truly integrated face-to-face services. This will be done working closely with all services and partners affected to ensure all issues are appropriately and fully considered. It is proposed to utilise the existing one-stop-centre provision at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley as the sites for the three pilots. The rationale for choosing these sites is as follows:
- To have one pilot in each of the three administrative areas of the city;
 - To place the pilots in areas of the city where financial hardship and deprivation are significant issues facing citizens;
 - To focus the pilots on those sites where there is already significant co-location of services;
 - To ensure that the pilots have a focus on partnership working and exploit further the co-location and integration between council and partner services existing at these sites.
- 9.5.4 The proposals for changes and new service integration are being put in place now with expectation that these will be operational from 1st April and implemented fully in first 6 months of 2014/15.

10.0 Localism

10.1 Holbeck Neighbourhood Plan

- 10.1.1 Members will be aware of the background to the development of the Holbeck Neighbourhood Plan by the Holbeck Neighbourhood Forum and the Support Group which includes LCC Officers, an Elected Member, Planning Aid and residents. The content, publicity and community projects task groups support the development of the Plan and of the Forum and present progress reports to the Forum meetings. These task groups include residents, LCC Officers, Planning Aid volunteers and business representatives.
- 10.1.2 The last meeting of the Forum was held on Saturday 14th December. Members of the Holbeck Neighbourhood Forum agreed its constitution and approved the submission to the Council of their application for designation of the Forum. The application will go out to consultation for a seven week period before a report is submitted to ward members for comment and then onto the Chief Planning Officer for approval.
- 10.1.3 The Forum heard from Unity Housing about progress with their housing development on Brown Lane East and a Forum volunteer gave a presentation on her visit to the New York High Line and the potential for a similar project for the Holbeck viaduct.
- 10.1.4 The content task group arranged themed walkabouts which will inform the content of the plan. Progress has been made in identifying local important buildings and in the idea of having a history/heritage trail; a proposal for extending a green corridor is going to be developed; a proposal for extending the existing conservation area to include the whole of the viaduct and to develop a new conservation area for Domestic Street and Holbeck Moor is to be developed. Business representatives presented a mapping exercise of existing businesses and a photo display from their walk.
- 10.1.5 The next meeting of the Forum will be held on Saturday 29th March. It is proposed that this meeting will elect a committee to steer the development of the Neighbourhood Plan.
- 10.1.6 The Neighbourhood Improvement Officer (NIO) has supported the Holbeck Neighbourhood Plan including attending Forum meetings, other tasks groups when required and working to promote the Plan through the website. The NIO facilitates the Community Projects task group which meets regularly to deliver small community projects – the task group delivered a Christmas Lights Switch On Event. The group co-ordinated the delivery of a flyer to every home in Holbeck, promoting the community Christmas events. This effective partnership working between local groups has increased participation in events.

10.2 Community First Grants (Health for all)

- 10.2.1 Community First Grants for all wards are summarised at **Appendix 3**.

10.0 Corporate Considerations

10.1 Consultation and Engagement

10.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

10.2 Equality and Diversity / Cohesion and Integration

10.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

10.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

10.2.3 A light touch Equality Impact Assessments is carried out for all projects.

10.3 Council Policies and City Priorities

10.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

10.4 Resources and Value for Money

110.4.1 There are no resource implications as a result of this report.

10.5 Legal Implications, Access to Information and Call In

10.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

10.5.2 There are no key or major decisions being made that would be eligible for Call In.

10.5.3 There are no legal implications as a result of this report.

10.6 Risk Management

10.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

11.0 Conclusions

11.1 The report provides up to date information on key work areas of the Area Committee.

12.0 Recommendations

12.1 The Area Committee is asked to:

a) note the contents of the report and make comment as appropriate;

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.